

# **Syncro phone user guide**

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# Getting started

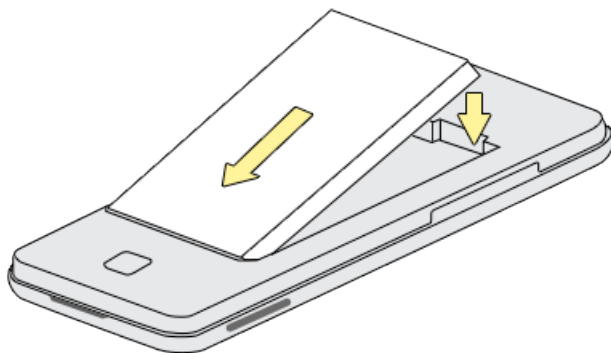
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## Inserting the battery

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Before proceeding with these steps, make sure that your mobile phone is turned off.

1. Insert the battery into the battery compartment. See the following image:



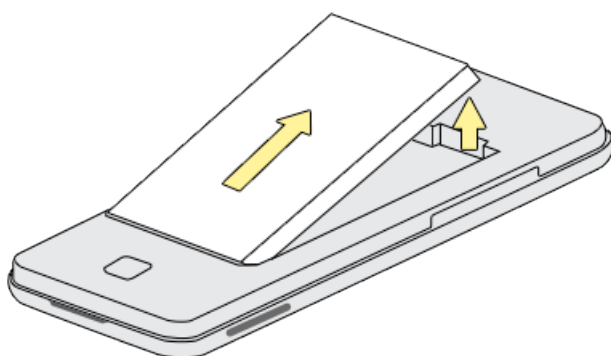
2. Put the back cover on. Make sure it is closed firmly.

## Removing the battery

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Before proceeding with these steps, make sure that your mobile phone is turned off.

1. Remove the back cover.
2. Lift out the battery from the notch as per the following image:



## Inserting the SIM card

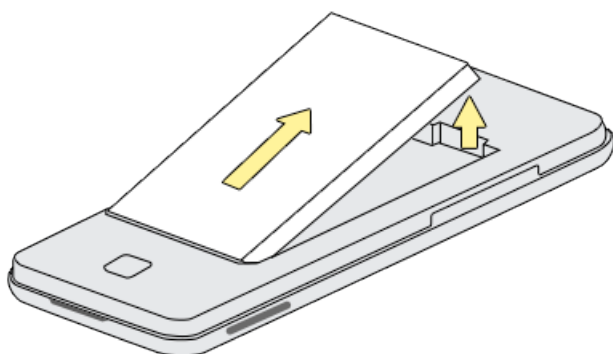
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Describes how to insert the SIM card into the phone.

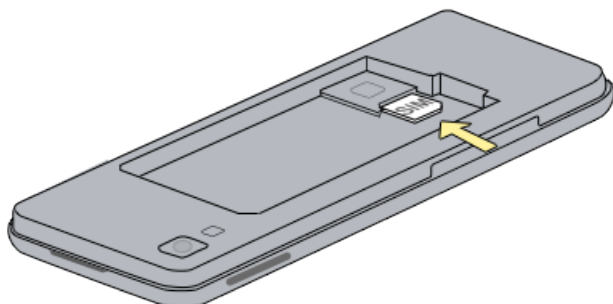
Make sure that your phone is turned off.

1. Remove the back cover.

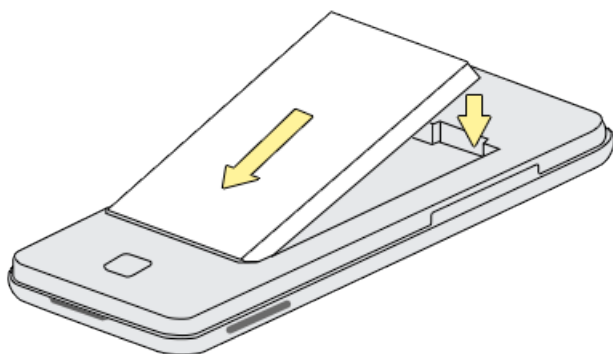
2. Lift out the battery from the notch as per the following image:



3. Insert the SIM card with the gold contacts facing down.



4. Insert the battery into the battery compartment. See the following image:








5. Put the back cover on. Make sure it is closed firmly.

## Important keys and shortcuts




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The most important keys and shortcuts of your phone are listed here:

**Table 1: Important keys**

Keys on your phone keyboard		
	<i>Send</i>	<ul style="list-style-type: none"> <li>• Make a call</li> <li>• Answer a call</li> </ul>
	<i>End/Power</i>	<ul style="list-style-type: none"> <li>• End a call</li> <li>• Return to the home menu</li> </ul>
	<i>Lock</i>	<ul style="list-style-type: none"> <li>• Lock or unlock the phone</li> </ul>
	<i>Escape</i>	<ul style="list-style-type: none"> <li>• Close the menu</li> <li>• Return to previous menu</li> </ul>
	<i>Menu</i>	<ul style="list-style-type: none"> <li>• Open the main menu</li> <li>• Select an item on click</li> </ul>

**Table 2: Phone shortcuts**

Most used shortcuts	
Check your voice mail	Press and hold <i>I</i> .
Change your ring tone	Press and hold  and then select <i>Phone Ring Tones</i> .
Turn on or turn off the speakers	Press the  key.
Set the device on silent mode	Press and hold the  key.
Contact speed dial	Press and hold the key you would like to assign to contact for speed dial.

# Phone basics

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This section shows the basics phone features.

## Making a call

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Make sure that your phone is unlocked, otherwise press the *Unlock* key




1. Type a phone number or a go to *Contacts* and search for contact name
2. Press the *Call* key.
3. To end your call, press the *Cancel* key.

## Setting up a conference call

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You can easily set up a conference call with your family, friends, co-workers. Call the first participant and then join calls together as described in the following procedure.

Before starting, make sure that your *SIM card* is enabled for conference calls service.

1. Call the first participant. See [Making a call](#) on page 6
2. During the call, press  key to add a participant. In this way the first participant in put on hold.
3. Type the participant phone number or search for in contacts.
4. Press the  key.
5. To join also the first contact to the conference call, press the  key again.
6. To join other contact to the conference, repeat steps 2 - 5.

# Bluetooth®

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Bluetooth® is a wireless technology for exchanging data over short distances without physical connection

## Turning Bluetooth® on and off

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Turn off *Bluetooth* when you are not using it to save battery power. Also, turned it off in places where using a wireless device is not allowed (for example on board an aircraft).

1. From the home menu, select *Bluetooth* and then select *Settings > Wireless & networks*.
2. Select or clear the *Bluetooth* check box.

## Sending files using Bluetooth®

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You can use Bluetooth® to send your picture, videos, and audio files to another Bluetooth® enabled device such as a phone or notebook computer.

Before you begin, make sure that the receiving device is set to discoverable mode

1. From the phone menu, open the application that contains the file you want to send.
2. Select the media file and press the *Bluetooth®* key.
3. If necessary turn on the *Bluetooth®* device.
4. If you have not paired with the receiving device before, select *Scan for devices*.
5. Select the name of the receiving device
6. Press *Send* to sent the file.

## Receiving files using Bluetooth®

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When a file is sent to your phone using Bluetooth® technology, a dialog box appears on your phone screen.

To perform this task, the Bluetooth® must be turned on. See [Turning Bluetooth® on and off](#) on page 7

1. In the dialog box that appears on your device, asking if you accept the transfer click *Yes*.
2. Choose a location where to save the file.
3. Click *Save*.
4. When the file is transferred, a notification message is displayed.

## Connect to a wireless headset

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With a wireless headset (available separately), you can speak on the phone hands free – you can continue what you're doing, such as working at your computer, during a call.

1. On the start screen, swipe left, and tap **Settings > Bluetooth**.
2. Switch **Status** to *On*.
3. Make sure the headset is on.
4. To pair your phone and the headset, tap the headset in the list.

# Troubleshooting

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Troubleshoot most common issues.

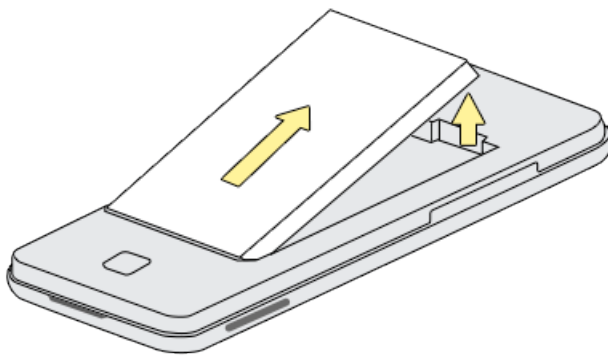
## Repairing the phone

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This section contains a brief explanation that helps the technician to identify and troubleshoot the phone problems.

Make sure that your phone is turned off.

1. Remove the back cover.
2. Lift out the battery from the notch as per the following image:



3. Inspect the phone main-board.
4. Look for signs of corrosion or moisture and, if found, replace the main-board.
5. Insert the battery.
6. Put the back cover on.

## Running problem diagnostic report

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If you have connectivity problems, you can run a diagnostic report that helps you to identify the issues the phone might have. To run the report, follow this procedure:

1. Select *Menu > Settings*.
2. Choose *Advanced Settings > Problem diagnostic*.
3. Press *Run*.
4. Look for out of range data.

## Frequently asked questions

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- **Q:** What is my lock, PIN, or PUK code?  
**A:** The default lock code is 12345. If you forget or lose the lock code, contact your device dealer. If you forget or lose a PIN or PUK code, or if you have not received such a code, contact your network service provider.
- **Q:** How do I close an application that is not responding?  
**A:** Press and hold the home key. Scroll to the application, and press the backspace key to close the application.